

IMPORTANT NOTE TO CANDIDATES WHO HAVE APPLIED FOR THE POST OF GENERAL EMPLOYEES (MTS)

The School has been receiving many calls / clarifications regarding the nature of duties of General Employee (MTS)

Clarification of Duties – General Employee (MTS)

All selected candidates will be appointed under the **General Employee (MTS) category**, regardless of any additional skills such as driving, pump operation, or technical work.

Important Condition

- Candidates may be assigned duties like **Driver, Electrical, Pump operator, Tailor, etc...** based on their skills
- **However, this does not limit their role only to skilled work**

Mandatory Requirement

Every General Employee must be willing to perform **all general duties**, including:

1. Cleaning & Sanitation Work

- Cleaning toilets and bathrooms regularly (including scrubbing floors, walls, and fixtures)
- Washing and disinfecting urinals, wash basins, and drains
- Sweeping and mopping classrooms, offices, corridors, and hostel areas
- Cleaning dustbins and disposing of garbage daily
- Handling waste (including dirty waste) and maintaining hygiene

2. Kitchen & Utensil Work

- Washing all types of utensils (plates, glasses, cooking vessels)
- Cleaning kitchen floors, stoves, and preparation areas
- Assisting in cutting vegetables, carrying provisions, and basic kitchen help
- Serving food and cleaning dining areas after meals

3. Physical & Support Work

- Carrying furniture, equipment, and supplies
- Loading/unloading materials
- Assisting maintenance workers (electricians, plumbers, etc.)
- Performing outdoor cleaning like sweeping grounds and removing debris

4. General Helper Duties

- Running errands (carrying files, delivering items)
- Assisting staff during events and functions
- Helping in hostel-related work when required